

**BOARD OF PUBLIC WORKS AND SAFETY  
MONDAY, FEBRUARY 25<sup>TH</sup>  
AT 9 AM**

Members present Jonathan Stinson, James Trimble, Roland Shelton and Bob All, Cary Sparks was absent.

**OLD BUSINESS**

**1. Approve Minutes from Board of Public Works and Safety Meeting February 11, 2019**

Bob All made a motion to approve; this was seconded by James Trimble and approved by the Board.

**2. Open Financial Proposals – Terre Haute Fire Department**

The Board received the following proposals:

- **PNC Equipment Finance** submitted an 8 year option with an interest rate of 3.97% and payment of \$208,568.32, a 9 year option with an interest rate of 4.05% payment of \$189,525.33 and a 10 year option with an interest rate of 4.13% payment of \$174,468.05
- **First Financial Bank** submitted an 8 year option with an interest rate of 4.55% payment of \$213,676.27, a 9 year option with an interest rate of 4.602% payment of \$194,353.91 and a 10 year option with an interest rate of 4.642% payment of \$178,965.82
- **Terre Haute Savings Bank** submitted an 8 year option with an interest rate of 3.70% payment of \$206,247.69, a 9 year option with an interest rate of 3.70% payment of \$186,517.91 and a 10 year option with an interest rate of 3.70% payment of \$170,765.25
- **Community Leasing Partners** submitted an 8 year option with an interest rate of 3.54% payment of \$204,916.57, a 9 year option with an interest rate of 3.57% payment of \$185,444.96 and a 10 year option with an interest rate of 3.64% payment of \$170,282.82
- **Riddell National Bank** submitted an 8 year option with an interest rate of 3.80% payment of \$207,105.68, a 9 year option with an interest rate of 3.80% payment of \$187,374.72, and a 10 year option with an interest rate of 3.80% payment of \$171,622.78

The Board asked if the funds were in the budget to pay for this and the Board was informed yes this was budgeted and the funds will come out of the EMS Non-Reverting fund .Roland Shelton made a motion to take this under advisement this was seconded by James Trimble and approved by the Board. Patrick Ralston from First Financial expressed concern that Community Leasing Partners was not local land did not supply any tax money into the community.

**3. Open Financial Proposals – Terre Haute Police Department**

The Board received the following proposals:

- **First Financial Bank** submitted a 4 year proposal with an interest rate of 4.383% semiannual payment of \$50,264.82
- **Riddell National Bank** submitted a 4 year proposal with an interest rate of 3.80% semiannual payment of \$49,206.75
- **Terre Haute Savings Bank** submitted a 4 year proposal with an interest rate of 3.75% semiannual payment of \$49,206.75

The Board asked if funding was in place and was informed yes. Bob All made a motion to take under advisement; this was seconded by Bob All and approved by the Board.

**4. Use of Sidewalk – Terry’s Empire Barber Shop**

City Legal expressed concern this would be a monthly event and was concerned about the use of the City right-of-way to make money. His concern was they would be running a business on the City

sidewalk. Mr. Greenwood was not in attendance to answer any questions. Based on this recommendation from City Legal Roland Shelton made a motion to deny; this was seconded by Bob All and denied by the Board.

#### **5. Award Bid – Poplar Street Reconstruction**

The Department of Engineering informed the Board the sole bidder on this project was Wabash Valley Asphalt for \$598,812.12 which was above the Engineers Estimate; they met with Wabash Valley and reevaluated the traffic control, made some changes and will bring a Change Order to the Board at the next meeting. Jonathon Stinson asked why we only received one bid and the Board was informed this is a Community Crossing Project and the contractor had to be INDOT Certified. James Trimble made motion to award the bid as presented to Wabash Valley Asphalt; this was seconded by Roland Shelton and approved by the Board.

### **NEW BUSINESS**

#### **1. A T & T Small Cell Tower Agreement**

City Legal informed the Board there are three (3) currently planned for placement around the Airport, they will need to ask permission from the Department of Engineering to install at other locations around the City. There will be an annual fee and right of way permit required for each placement. James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

#### **2. Collection Referral Authorization**

Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

#### **3. Hardship Request**

Bob All made a motion to deny; this was seconded by James Trimble and denied by the Board.

#### **4. Payroll**

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

#### **5. PO Registers**

James Trimble made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Roland Shelton and approved by the Board.

#### **6. Approce Specifications – Sand, Stone & Gravel**

This is an annual bid with no changes to the specifications. Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

#### **7. Approve Specifications – Ready Mix**

This is an annual bid with no changes to the specifications. James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

#### **8. Service Agreement between City of Terre Haute Street Department and RBL & Associates**

The Street Department informed the Board this is a maintenance agreement for their surveillance cameras, they will come in quarterly and inspect the equipment to make sure it is working correctly; the

cost is \$720.00 annually. James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**9. Request from the Terre Haute Fire Department to seek a six (6) year or seven (7) year Financial Lease for \$671,688.00 to purchase PROTECTIVE CLOTHING FOR STRUCTURAL FIREFIGHTING**

The Terre Haute Fire Department said clothing needs to be replaced every 10 years, the money is in the budget and will come out of EMS Non Reverting fund. Roland Shelton made a motion to approve; this was seconded by Bob All and approved by the Board.

Brad Utz informed the Board he will be bringing a change order for the First and Hulman intersection project that was to begin December 2018, they have asked Feutz to begin in March and expedite this project keeping the intersection closed for a shorter period of time, the cost to do this will be \$16,000.

There being no further business James Trimble made a motion to adjourn; this was seconded by Roland Shelton and approved by the Board.

Robin A Drummy, Administrator

NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY MARCH 11<sup>TH</sup> AT 9 AM